

Request for Proposals # S00R9200007
Temporary Agency Financial Services Staffing
Questions & Responses #1
November 14, 2008

This list of Questions and Responses is being issued to clarify certain information contained in the above named RFP. The statements and interpretations of contract requirements, which are stated in the following questions of potential offerors, are not binding on the State, unless the State expressly amends the RFP through an addendum. Nothing in the State's responses to these questions is to be construed as agreement to or acceptance by the State of any statement or interpretation on the part of the potential offeror asking the question as to what the contract does or does not require.

Questions and Responses

Question:

Where are the actual work locations that the financial temporary work will be performed?

Response:

The work location will mostly be at our main office at 100 Community Place in Crownsville. We do have a Baltimore office, but most of the temp assignments will be in Crownsville.

Question:

Is there an existing contract for financial temporary staffing? Is this a new project or is there an incumbent? If this an existing project why is it being re-bid? If there is an incumbent will you keep any of the existing resources on the project? If so, are you able to share the current hourly rates?

Response:

We are consolidating certain temporary staffing classifications in this new contract. We currently have a contract in place for loan processors and loan purchasers, which will not be in place once the temporary agency financial services staffing contract becomes effective. The hourly rates are confidential and cannot be shared.

Question:

What is the projected utilization/volume by classification for this contract? How many positions are you going to be looking to contract out?

Response:

We cannot categorize volume. Usage will depend on the needs of the Department.

Question:

How long is this project and is it a new project? When will it start?

Response:

The contract is not to provide personnel for a specific project, but rather for personnel on an as needed basis to supplement existing DHCD resources. Examples of DHCD needs

for temporary personnel may include coverage during extended medical leave or vacancies, and special projects from time to time.